

Procedure for Easement Deeds with County as Grantee

- I. Procedure
 - A. Property owner has easement deed prepared (do not get signature(s) acknowledged yet).
 1. Easement Deed
 - a) Recording Requested By and When Recorded Mail To:
County of Del Norte
Community Development Department
981 H Street, Suite 110
Crescent City, CA 95531
 - B. Property owner has description of easement prepared by a California licensed land surveyor.
 - C. Property owner has filled out easement deed with description reviewed by the Office of the County Clerk/Recorder to verify minimum content to record easement deed is present. (Acknowledged signature(s) and certificate of acceptance should be missing.)
 - D. Property owner submits easement deed (do not get signature(s) acknowledged yet) with description to Engineering and Surveying Division for review.
 - E. Engineering and Surveying Division reviews easement deed with description to determine if it is acceptable or revisions are needed.
 - F. Easement deed with description is returned to property owner. Revisions may be necessary before obtaining acknowledged signature(s) on the easement deed.
 - G. Property owner obtains an acknowledged signature(s) on the easement deed and submits original easement deed with original attachments to the Engineering and Surveying Division.
 - H. Engineering and Surveying Division verifies easement deed and attachments have been returned.
 1. Easement Deed
 2. Description
 3. Acknowledgement
 - I. County Engineer completes and attaches certificate of acceptance.
 - J. Engineering and Surveying Division records easement deed with attachments pursuant to Government Code 27383 (not Government Code 6103) resulting in no fee to record document.
- II. Attachments and Examples
 - A. Easement Deed Content (verify with County Recorder)
 - B. Doc # 20250356 – Buzzini Road

RECORDING REQUESTED BY _____
 AND WHEN RECORDED MAIL TO _____
 NAME _____
 ADDRESS _____
 CITY, STATE/ZIP _____
 space above this line for Recorder's use only

Added 2017

TITLE OF DOCUMENT

SAMPLE

Title	Easement
Purpose	An interest in land owned by another that entitles the holder to a specific limited use, such as laying a sewer, putting up electrical lines or crossing the property.
Requirements	<ol style="list-style-type: none"> 1. Name(s) of grantor(s) 2. Name(s) of grantee(s) 3. Description/identification of real property 4. Documentary transfer tax declaration 5. Certificate of Acceptance if being granted to a political or government agency for public purposes 6. Signature(s) of grantor(s) 7. Signature(s) acknowledged <p>Document type <u>may</u> require a Preliminary Change of Ownership Report and permits \$20.00 penalty per Assessor/Recorder Agreement</p>
Fees	Regular fee and possible Documentary Transfer Tax transaction
Legal References	Govt - 27280, 27281 (certificate of acceptance), 27287 (ack) R & T 480.3 (PCOR), 11932 (DTT)
Comments	Document may be drafted as an agreement or a deed.
Index	Local Use
	Grantor = Grantor(s) Grantee = Grantee(s)

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**RECORDED AT THE REQUEST OF
AND RETURN TO:**

County of Del Norte
Community Development Department
Engineering and Surveying Division
981 H Street, Suite 110
Crescent City, CA 95531

Filed & Recorded in Official Records
of County of Del Norte
Alissia Northrup
Clerk & Recorder

DOC# 20250356

Filed by:
DEL NORTE CO-CDD
02/11/2025 11:26 AM
Titles: 1 Pages: 5
Total Fees: \$0.00

**SB2 EXEMPT
NO FEE**


No fee pursuant to Gov't. Code §27383

APN: 106-021-057
Documentary Transfer Tax: \$0.00

Easement Deed

For a valuable consideration, receipt of which is hereby acknowledged, grantor Rosemary Reed, a widow, hereby grant(s) to the County of Del Norte, a legal subdivision of the State of California, the following road and utility easement in the community of Crescent City, County of Del Norte, California as shown on Exhibit "A" and "B" attached hereto and made a part hereof.

Date: 13-17-24



Rosemary Reed, Property Owner

KILLOPS LAND SURVEYING
120 SURFSOUND COURT
SMITH RIVER, CALIFORNIA 95567

EXHIBIT "A"
LEGAL DESCRIPTION
ROAD AND UTILITY EASEMENT

ALL THAT CERTAIN REAL PROPERTY SITUATED IN THE NORTHWEST QUARTER OF SECTION 34, TOWNSHIP 17 NORTH, RANGE 1 WEST, HUMBOLDT BASELINE AND MERIDIAN, COUNTY OF DEL NORTE, STATE OF CALIFORNIA, BEING AN EASEMENT, WITH A RIGHT OF IMMEDIATE ENTRY AND CONTINUED OCCUPATION, FOR PUBLIC ROADWAY AND UTILITY PURPOSES OVER UNDER AND ACROSS A PORTION OF LOT 1, AS DESIGNATED AND SHOWN ON THAT CERTAIN PARCEL MAP FILED IN THE OFFICE OF THE DEL NORTE COUNTY RECORDER ON FEBRUARY 28, 1994 IN BOOK 7 OF PARCEL MAPS, AT PAGES 147 AND 148, SAID EASEMENT LAYING ADJACENT TO AND CONTIGUOUS WITH THAT CERTAIN PUBLIC RIGHT-OF-WAY COMMONLY KNOWN AS "BUZZINI ROAD" AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE MOST WESTERLY CORNER OF SAID LOT 1; THENCE ALONG THE WESTERLY LINE THEREOF, SOUTH 12°19'15" EAST 22.80 FEET, TO THE NORTHERLY LINE OF SAID BUZZINI ROAD, AS DESIGNATED AND SHOWN ON SAID PARCEL MAP; THENCE LEAVING THE WESTERLY LINE OF SAID LOT 1 AND RUNNING ALONG THE NORTHERLY LINE OF SAID BUZZINI ROAD, NORTH 85°58'56" EAST 123.46 FEET, TO THE **TRUE POINT OF BEGINNING** OF THE PARCEL HEREBY DESCRIBED; THENCE LEAVING SAID NORTHERLY LINE OF BUZZINI ROAD, NORTH 68°39'30" EAST 50.00 FEET; THENCE RUNNING PARALLEL WITH SAID NORTH LINE OF BUZZINI ROAD, NORTH 85°58'56" EAST 50.00 FEET; THENCE SOUTH 74°41'49" EAST 45.00 FEET, TO AN ANGLE POINT LAYING ON SAID NORTHERLY LINE OF BUZZINI ROAD; THENCE ALONG THE NORTHERLY LINE OF SAID BUZZINI ROAD, SOUTH 85°58'56" WEST 140.20 FEET, TO THE POINT OF BEGINNING.

COMPRISING 0.204 ACRES, MORE-OR-LESS.

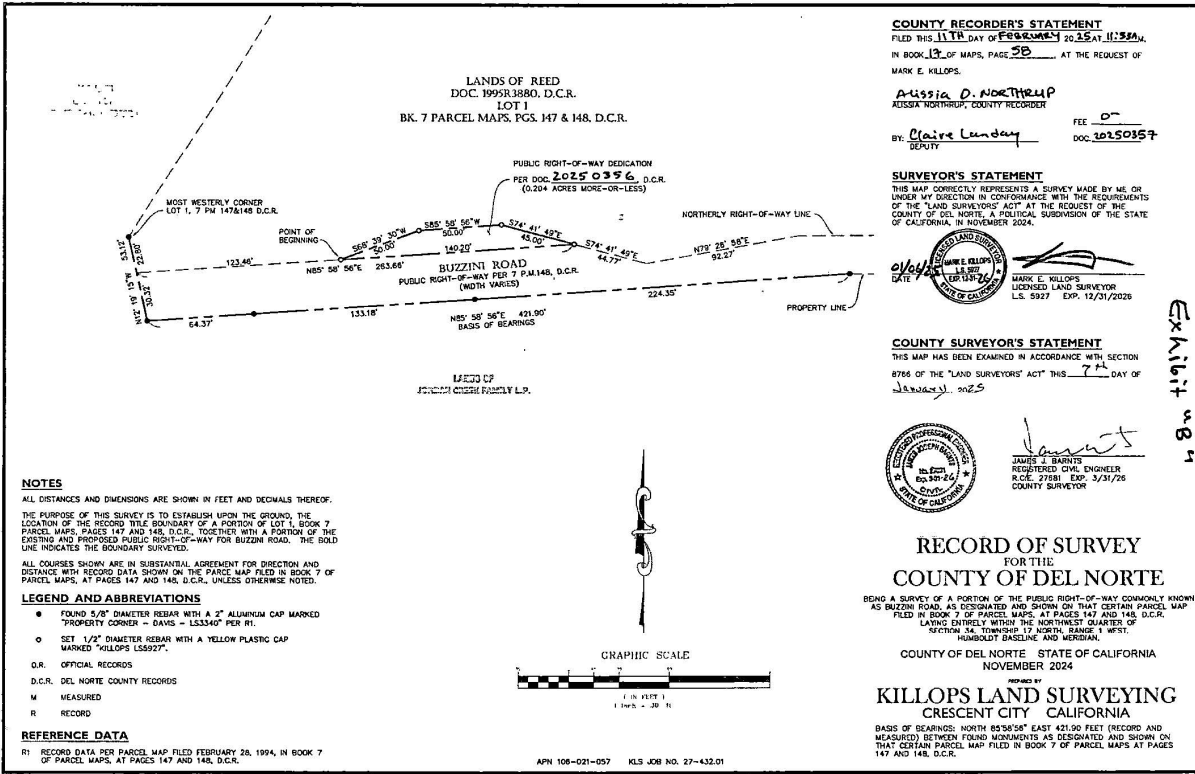
KILLOPS LAND SURVEYING


MARK E. KILLOPS
P.L.S. NO. 5927



DATED: FEB 7, 2025

"Know Your Boundaries"



CALIFORNIA ACKNOWLEDGMENT

CIVIL CODE § 1189

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California }
County of DEL NORTE }

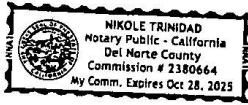
On 12/17/2024 before me, Nikole Trinidad, Notary Public,
Date Here Insert Name and Title of the Officer

personally appeared Rosemary Reed
Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.



Place Notary Seal and/or Stamp Above

Signature Nikole Trinidad
Signature of Notary Public

OPTIONAL

Completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

Description of Attached Document

Title or Type of Document: _____

Document Date: _____ Number of Pages: _____

Signer(s) Other Than Named Above: _____

Capacity(ies) Claimed by Signer(s)

Signer's Name: _____
 Corporate Officer -- Title(s): _____
 Partner -- Limited General
 Individual Attorney in Fact
 Trustee Guardian or Conservator
 Other: _____
Signer is Representing: _____

Signer's Name: _____
 Corporate Officer -- Title(s): _____
 Partner -- Limited General
 Individual Attorney in Fact
 Trustee Guardian or Conservator
 Other: _____
Signer is Representing: _____

Certificate of Acceptance

This is to certify that the interest in the real property conveyed by the easement deed dated December 17, 2024 from Rosemary Reed to the County of Del Norte, a governmental agency is hereby accepted by the undersigned officer on behalf of the Board of Supervisors pursuant to authority conferred by Del Norte County Code § 12.04.035 of the Board of Supervisors of the County of Del Norte adopted on September 23, 1997, and the grantee consents to recordation thereof by its duly authorized officer.



Jonathan Olson¹
County Engineer

2/11/2025
Date

¹ Signature need not be acknowledged by notary public.